







KINGSTONIAN FOOTBALL CLUB Risk Assessment Covid-19



Date:	15/09/2020	Assessed by:	John McCormack - NEBOSH	Position:	Covid-19 Officer
RA Number:	K2103	Review Date:	29/09/2020		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
YES	YES	YES	YES	YES

PPE (insert ✓)		Known Hazards (insert ✓)	
			
YES	YES	YES	YES

Equipment Required
<ul style="list-style-type: none"> Sanitising Spray for warm up and match equipment. First aid, PPE as per The FA First Aid Guidance Hand sanitisers supplied at the Club pitch entrances and exits Soap and sanitisers for the toilets Temperature devices at entrance gate Hand sanitisers at entrance gate Facemasks Sanitising spray for goal posts pre match, half time and after the match Sanitising spray for stands and barriers throughout the ground Separation barriers and tables to create physical distances between volunteers and supporter Signage

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RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
Probability	5: CERTAIN (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	4: LIKELY (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	3: POSSIBLE (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	2: UNLIKELY (5 to 19%)	Low	Low	Moderate	High	EXTREME
	1: RARE (<5%)	Low	Low	Moderate	Moderate	High

Risk Matrix: Probability x Severity = Rating. The above grid shows the severity of the Rating using a colour coding system. Control measures will reduce the Rating and then if the Rating remains in the green zone – no further action required. Rating in yellow zone – review working practice regularly. Rating in orange zone – change required to working practices. Rating in red zone – stop work immediately and change working practice.

Activity	Task Specific Hazards(s)	Probability			Control Measures	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19	3	4	12	The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football. Everyone – All Players/Coaches/Volunteers/Club Officials, etc will be provided with access and asked to read The FA “Code of Behaviour”. <ul style="list-style-type: none"> An email will be sent to all Players/Coaches/Volunteers giving instructions/information on the Home Club’s match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival. Coaches/Volunteers/ Players/Match Officials/visiting teams will be 	1	4	4

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					<p>reassured and instructed to ensure they wash their hands and comply with social distancing.</p> <ul style="list-style-type: none"> All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate. Anyone who wishes to shield will be permitted to do so. All visitors will be provided with a reminder of the symptoms of COVID-19 and the need to follow Government guidelines. Attendees records to the stadium will be kept for 21 days in line with the Club's data protection policy and used upon request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team. Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches. No indoor training or matches of any kind can take place until further notice. Club Board / Committee Members responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance is adhered to. Fans constantly consulted and communicated with, to raise awareness of hazards and reduce probability of risk of infection Near miss reporting system now in place and communicated to Supporters 			
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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Access Control	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> Manned access control will be managed via the new turnstile system, which allows for social distancing, with screens One way systems in place for the Clubhouse and Social distancing markers and notices are all around the Ground. All supporters must wear Facemasks while moving around the Ground or seated in the stands, or congregated in busy areas at half time. PPE, specifically masks, will be provided if medical assistance is required and social distancing is not possible. Hand sanitiser is provided before entering the ground, while inside the 	1	4	4

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					<p>ground and exiting the ground.</p> <ul style="list-style-type: none"> • Signage inside the stadium will provide guidance and reminders of social distancing measures. • Temperature checks will be made on all people entering the stadium • Online ticketing systems in place to reduce the need for cash transactions • Sanitised cash handed over wearing gloves, in exceptional cases • One way system introduced upon entry and exit to Standing areas to prevent bottlenecks on narrow paths past the Boardroom 			
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> • Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid. • First Aiders are advised to wash hands after treatment and record name date and treatment provided for NHS track and trace process. • Suitable sanitisation process in place for stadium touchpoints. • Signage regarding handwashing and social distancing is displayed. • Handwash, sanitiser and wipes are available. • Emergency evacuation procedures have been reviewed alongside the fire risk assessment. • First Aiders will wear masks when providing First Aid treatment 	1	4	4
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times / half time	Infection risk of Covid-19	2	4	8	<ul style="list-style-type: none"> • Players will be reminded to keep social distancing a priority during any breaks and to use their own water bottles • All equipment on the pitch and around the Ground will be sanitised at half time • Balls are sanitised if they are handled by any spectator outside the 'team bubbles' • Volunteers/Staff reminded of social distancing. 	1	4	4
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of	3	4	12	<ul style="list-style-type: none"> • Toilets will be treated at least every 30 days or as required with 	1	4	4

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	Covid-19				<p>sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses.</p> <ul style="list-style-type: none"> Stewards will monitor queues near toilets Toilets will have a one-way system where possible and a one in one out approach. During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required. Specific communication will be sent to spectators and supporters of both Clubs prior to the match about the use of toilets and that they should consider using them during matchplay to avoid queues at half time 			
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Spectator stands and terracing	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> Currently isolated from use with only designated standing area provided with social distancing in place for match attendees. Communication sent to all spectators, supporters and visitors, that Facemasks must be worn in seated areas or when moving around the Ground Standing areas are clearly marked with guidelines on 2 metre distancing Seating is limited to enable social distancing Spectators will be reminded of social distancing over the PA system where necessary 	1	4	4
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> Kingstonian FC are affiliated with County Football Association prior to match play W-SUR 4802 Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play. Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off. Team talk huddles should not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible. Warm-ups/cool-downs should always observe social distancing. Coaches, other team staff and substitutes are allowed, but must also 	1	4	4

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					<p>always observe social distancing on touchline/dug outs. Social distancing must also be observed during interactions when a substitution is being made; Additional seating will be provided to allow for social distancing.</p> <ul style="list-style-type: none"> An area will be cleared behind the dugouts to enable substitutes to be socially distanced Match preparation meetings by Officials should be held. These will be facilitated by the Football Manager, Safety Officer & Head Steward Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls. Set plays - corners should also be taken promptly to limit prolonged close marking and goal posts should be wiped down before matches, after matches and at half time. Goal celebrations should be avoided. Interactions with Referees and Assistants Referees should only happen with players observing social distancing. Football should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before-entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible. Every steward will have sanitiser for footballs Goalkeepers to disinfect their gloves regularly. Technical Area will have additional seating provided to allow for social distancing to take place. 			
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Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> Changing rooms/shower rooms will be used for matches where required to do so by the League. However, all team and Officials will be asked to attend the match already changed. All players/Coaches/ Match Officials are asked to shower at home after matches if possible. Where changing rooms/showers are to be used then they will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses. 	1	4	4

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					<ul style="list-style-type: none"> Changing room windows will be open to allow for ventilation. Only authorised personnel to access changing rooms and each will be clearly marked with the maximum number of individuals permitted access and this communicated to all teams and Officials. Changing rooms only used for changing and showering and no other purpose. Signs in the showers will remind of social distancing Limit number of players changing at one time, so that social distancing can be maintained Teams leave the changing rooms separately, which will be confirmed with the Officials by the Manager & Safety Officer 			
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. Users of Local Authority car parks and the park area are reminded to maintain social distancing and follow Government guidelines. Club will not authorise the sharing of vehicles unless family members but will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation and face masks should a situation arise where it may occur. 	1	4	4
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Storerooms and Club House	Infection risk of Covid 19	2	4	8	<ul style="list-style-type: none"> Store rooms will be sanitised before and after matches Club house will be open but with strict one way system to order drinks and use the toilets. Facemasks will need to be worn and no one can remain in the Club house to consume food or drinks Where maintenance work is being carried out, social distancing measures are in place and where this may be possible then face masks are provided. 	1	4	4

Ensure that you always follow social distancing measures.

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If you are unsure of any processes, then please ask your Covid 19 Officer John McCormack on 07308 302923 or email kfcjmac@aol.com.

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